

CTC BYLAWS
BY-LAWS OF THE COLUMBIA TRACK CLUB

Article I – Club Name and Mission Statement

Columbia Track Club (hereinafter referred to as “CTC”) is dedicated to individuals of all ages and abilities for the promotion and participation of running activities. CTC is committed to build camaraderie between individuals through participation in club events and social functions, as well as promoting health and wellness. Membership is open to anyone who shares in the common purpose of CTC.

Article II – Club Membership and Dues

Section 1:

Annual dues are set by the Board of Directors (hereinafter referred to as “the Board”).

Section 2:

Completion of membership application by anyone 18 years and older and payment of annual dues constitutes active membership. A new member shall be defined as an individual (or family) who has not been an active member longer than one year or did not renew by their anniversary date.

Section 3:

Family membership (defined as all family members living in the same household) shall be assessed only one dues payment per year; however, any such family shall be entitled to no more than two votes at any meeting for age 18+ family members.

Section 4:

Membership is renewed if payment is received annually by the membership anniversary date. Failure to pay annual membership dues will be construed as a willing cancellation of the membership.

Section 5:

Only those persons who have paid the current year’s dues may officially represent CTC at any event. Only dues paying members have the right to serve on the Board, if otherwise qualified and the right to vote on all matters requiring a vote of the membership.

Section 6:

After one warning, any member exhibiting improper conduct may be expelled from the club by a two-thirds vote of the entire Board.

ARTICLE III – Club Meetings

Section 1:

At least one annual meeting of the membership shall be held in the Fall at a time and place determined by the Board. Members shall be duly notified no less than 10 days prior to the meeting.

Section 2:

Special meetings of the membership may be called at any time by the president provided they first obtain consent of the majority of the Board. Members shall be duly notified of the meeting and the purpose of the meeting no less than 10 days prior to the meeting.

Section 3:

Issues requiring votes will require a majority approval by the active members present.

ARTICLE IV Club Board of Directors and Officers**Section 1:**

Directors. The business and property of the corporation shall be managed and controlled by a board of nine (9) Directors elected for staggered terms of three years each. Three Directors are to be elected at the annual meeting by a vote of the membership.

No one shall be eligible to become a three-year term member of the Board without first having been a member of CTC for at least one (1) year. In the event there is a CTC member who wishes to be on the board who has not been a CTC member for at least one year, the membership may elect that individual to hold office on a provisional basis for twelve (12) months. The 12 months will be an orientation period for that new board member. If the new provisional board member was dissatisfied and no longer cared to serve on the board they can voluntarily resign and discontinue. If the board decided that the provisional board member was not suitable for CTC the board could vote to remove the provisional board member by a simple majority of the existing board members. The provisional board member would have voting rights as a member of the board.

In the event of improper conduct, any Board member may be expelled from the Board by a majority vote of existing Board members.

In the event of any vacancy on the Board, the remaining Directors may elect a successor to hold office for the remainder of the term.

Section 2:

Officers. Within thirty (30) days following the annual meeting the Board shall organize itself by choosing from its members a president, vice-president, secretary and treasurer to serve until the next annual meeting. The office of secretary and treasurer may be combined.

Section 3:

President. The president shall preside at all meetings of the membership of the corporation. They shall have the power to sign and execute all contracts and instruments of conveyance in the name of the corporation with the approval of the Board, and perform all of the duties incident to the office of president.

Section 4:

Vice-President. If the president is unable to perform their duties for any reason, the vice president shall occupy their position and perform their duties with the same authority as the president.

Section 5:

Secretary. The secretary shall be under the supervision and direction of the president and shall be responsible for keeping accurate minutes of all meetings of the Board and of the membership meetings of the corporation, and any other meeting to which the secretary is designated by the president to attend; sign with the president or vice-president in the name of the corporation, all contracts and instruments of conveyance and shall affix the seal of the corporation thereto; and shall have charge of the general records of the club, including meeting minutes, attendance, elections, and membership

data. The secretary shall be responsible for distributing the minutes in order to keep the membership informed of meetings.

Section 6:

Treasurer. The treasurer shall have custody of all funds and securities of the corporation and shall deposit them in a bank designated by the Board and shall make such disbursements as the Board may authorize. They shall keep a true and accurate record of all income and expenditures and submit to the Board an accounting for inclusion in a report to the membership of the corporation at the annual Fall meeting. The board reserves the right to add other checks and balances by a majority vote.

ARTICLE V Duties and Powers of the Board of Directors

Section 1:

Employees of the Corporation. The Board shall have the power to employ persons for the proper conduct of the business and activity of the corporation and may delegate such power to them as it sees fit. The Board may enter into such contracts as it deems necessary for the best operation of the corporation and its facilities.

Section 2:

The official club address shall be determined by the Board.

Section 3:

Scholarship Fund. If the Board establishes a CTC Scholarship Fund, then any such fund, and the income therefrom, shall be held for and used for the sole purpose of providing scholarships, as determined by the Board or any committee appointed by the Board for that purpose.

Section 4:

Annual Report. The board shall submit a financial statement of the corporation at the annual meeting to the membership.

ARTICLE VI Amendments

These by-laws may be amended, repealed, or any new by-laws made, by a vote of at least five of the members of the Board at any meeting providing notice of the contemplated bylaw change(s) is set out in the notice of the meeting given to the Board.

Adopted this 6th day of November, 2021 as witnessed by the following Board of Director signatures: